



Trustees' Annual Report for the period

	Period start date			Period end date			
From	01	10	07	To	30	09	2008

Reference and administration details

Charity name Environclean Community Group

Other names charity is known by Environclean

Registered charity number (if any) 1120470

Charity's principal address

1119 Bourges Boulevard
 Peterborough
 Postcode PE1 2AT

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Mr. Ricardo Ferreira	1119 Bourges Boulevard PE1 2AT		
2 Ms. Carole Kariuki	1119 Bourges Boulevard PE1 2AT		
3 Mr. Kwame Kihoro	1119 Bourges Boulevard PE1 2AT		
4 Miss Joan Kariuki	P.O Box 17354-00510 Nairobi Kenya		

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address
Accountant	Mr. Riz Khan	27 Cromwell Road Peterborough PE1 2EB

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected from membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

Environclean is a charitable social enterprise association governed by a constitution.

Each year, at the General Meeting, elections for trustee are held.

Appointment of new trustees can be from former trustees or individuals showing an interest in the work of the charity, who are willing to serve.

Objectives and activities

Summary of the objects of the charity set out in its governing document

The protection and preservation of the environment for the public benefit by:

- The promotion of waste reduction, re-use, reclamation and use of recycled products within the area of Eastlands, Nairobi, Kenya.
- Advancing the education of the public about all aspects of waste generation, waste management and waste recycling

Summary of the main activities in relation to these objects

Environclean has achieved these objectives in the financial year in question by working in partnership with local community-based organisations (CBO) such as the Lunga Lunga Youth Group, Mathare Youth self-help organisation and the Umande Trust to harness their skills and experience in order to carry out participatory grassroots development projects.

The communities have established new innovating and self-sustaining waste management projects that they earn income from.

This has been made possible by directly transferring funds from the UK to them to buy materials and supplies, providing technical expertise through our partner Umande Trust and through our sister body SPIF, a registered CBO in Kenya, assisted the group allocate funds to specific projects based on need and previous funding requests.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

We are not a grant-making body, what we do is identify local problems then go out and work with the locals to cause change in a positive way.

We however welcome applications from locals of the areas we operate which are screened by trustees who contact prospective applicants to find out more about their project and how Environclean can help.

Volunteers are the back-bone of our work. They provide 90% of labour to any project set up in their locality. We want the projects to be sustainable and have to earn an income. This way, we kill many birds; we offer training and re-invent the people too.

Summary of the main achievements of the charity during the year

Environclean has come a long way in a very short time. Here is a brief outline of what has been achieved this year.

The Slum cleanup programme

In most places 'garbage' is a problem. In Kenya, it is more of a visible problem with heaps of rubbish piled everywhere, causing disease and death.

With a great deal of hard work the Environclean coordinator and trustee, Nicola Gatugi and Carole Kariuki with valuable assistance from Lunga Lunga Youth Group and Mathare Community groups in Nairobi, we initiated a regular cleanup activity to spruce up the slums in Nairobi.

For instance, Lunga Lunga, with a population of well over ¼ million people, is a slum village, which has developed on a narrow strip of land approx ¼ km wide by approx 7 km long, in the heart of the Industrial Area of Nairobi. The action led to 20% improvement in behavioural manners with regards to waste disposal and management. The communities in these areas have a 50% understanding of a recycling center and what these centers can cater for.

Environclean trustees remain grateful to the members of these communities who have helped during the whole year cleanup. These CBOs meet on a regular basis to keep the morale high to ensure for 12 months there is a cleanup every monthly.

Environclean coordinator also attends meeting held by this groups and feedback minutes to the UK trustees.

There is currently a proposal to increase the drive to other slum areas and also creation of more mini-recycling schemes in the slums. These could help the populace earn a proper income if well sustained.

The Lunga Lunga Bio-sanitation Center

As elsewhere in the slums, whole families live in tiny makeshift shacks in Lunga Lunga. There is no proper sewage or drainage system, and the water supply is totally unreliable. The few communal toilets, shared by the whole community, are simply small rough cubicles dropping straight into the river. Mostly 200 people share a toilet so many resort to 'flying toilets'

Whilst carrying out research into large scale systems that can be used to eradicate waste in Kenya, Environclean Project manager stumbled across the, quite amazing work that was being carried by Umande Trust. This team in conjunction with Halcrow Foundation has been able to create some astonishing night-soil based biogas project in various parts of Kenya.

These is what we hope to achieve:

- Provide affordable water and sanitation facilities communities in informal settlements
- Foster good hygiene practices among residents using interactive hygiene learning methods and trained hygiene promoters
- To build capacities of community-based resource persons to plan and sustain improved services.
- To stimulate effective partnerships among communities, NGOs,

Achievements and performance

public and private sectors to support improved water and sanitation services.

The project still continues and regular updates are provided to the stakeholders. It is hope to be completed by early 2009.

Clean-up projects in Peterborough, UK

Some areas in UK have large migrants groups settling there and as such have problems with litter. Environclean has launched a campaign to get these areas tidier and cleaner. These involves launching a litter prevention program to help cause behavioural changes towards waste disposal and help encourage recycling, re-use and reduction amongst households of Millfield, Peterbourough UK. Also create good neighbourliness and community cohesion.

Financial review

Brief statement of the charity's policy on reserves

The trustees have set a reserves policy to take effect at next financial year which requires:

- Reserves are maintained at a level which ensures that 2 months of organisation's core activity could continue during a period of unforeseen difficulty. For the current year this is estimated to equate to £1000
- A proportion of reserves are maintained in a readily realisable form.
- A decision has been taken to develop a Designated Reserve of £1000 for the purpose of ensuring that the running costs of the Cleanup programme, mini-recycling centers run by SPIF are met.

The trustees consider that for a small charity like Environclean this reserve is currently at a reasonable level. However, as the charity grows, the trustees have also resolved that the reserve level should be increased to £2000 for the 2009-2010 financial year in order to cover the risks associated with increased running costs of projects in Kenya and UK.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

The majority of the charity's' voluntary income has come from individual donations from supporters in the UK. These take the form of both one-off and regular monthly donations through standing order. In addition to this the charity also receives small grants from funding bodies such as the Mary Webb Trust, Allan & Nesta Ferguson Trust, Dofred Trust, Kitchen Table Charitable Trust, Thomas Sivewright Trust, Eleanor Rathbone Trust, Radley Trust, which also contributes a significant amount to the voluntary income of the charity. This funding is then used to support key objectives of charity with bit of help from our sister CBO in Kenya SPIF, who work side by side meet the beneficiaries' of the charity.

Other optional information

The Trustees are responsible for preparing the Trustees Annual Report and the Financial Statements in accordance with applicable law and regulations.

The Financial Statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period.

In preparing these Financial Statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the Financial Statements comply with Companies Act 1985. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mr. Ricardo Ferreira	Caroline Murugi Kariuki
Position (eg secretary, chair, etc)	Chair	Treasurer
Date	22/01/09	